

**KSAR Board Meeting**  
**MINUTES**  
**January 25, 2023**

The virtual Board meeting was called to order at 3:05 pm by Chairman Tom Moran

Board Members Present: Lauren Pettipiece-Blom, Stephen Guruwaiya, Jill Hunter, Ginger Lai, Tom Moran, Tina Walia,

KSAR Staff: Jon Wenger

Guest: Darrell Miller

Absent: Saratoga High School Representative, West Valley College Representative (Tina Vossugh)

**Minutes:**

The minutes for the January 11, 2023 Board meeting were approved with revisions.

**Communications from the public**

- Darrell Miller provided a written list of his thoughts and suggestions to the Board for future discussion and consideration.
- This will be an agenda item at the next Board meeting.

**Treasurer's Report:**

- Jon submitted a financial statement that he was partially correct. There are several outstanding invoices that are yet to be resolved with the city and several accounts that need to be reviewed and updated.

**City of Saratoga Report:**

- Tina said a Lunar New Year celebration will be held at Hakone Gardens on January 29 from 11am – 3pm. Russell will cover the event for KSAR and Stephen and Ginger will attend.
- Recent storms brought an inordinate amount of rain to Saratoga and Tina praised the city's Department of Public Works for keeping our area safe and secure.
- Tina said the annual City Council retreat will be held at Hakone Gardens on February 10 and KSAR will record the event.
- A suggestion was made to create a standardized event calendar for all city events; this will be put on the agenda for further discussion at a future Board meeting.
- Lauren said the city will celebrate the upcoming holidays with the annual posting of "Love Notes" in February and a St. Paddy's Day celebration on March 11 from 2pm – 4pm, both events take place in the Village.

**West Valley College Report:**

- None

### **Saratoga High School Report:**

- None

### **Bulletin Board & Programming:**

- Jon asked about program content for Channel 26 when the channel is up and running; Tom said duplicating Channel 15 programs is possible, however this may involve some license issues.

### **Station Manager's Report:**

- Jon said we currently have a mail box and storage space at West Valley College and there was discussion about maintaining the current situation or renting a post office box, but the issue was not resolved.
- He is sorting through a multitude of old documents, discarding those more than five years old.
- He continues to troubleshoot issues and set up training on the new equipment.
- Jon reinstated the business license for KSAR and is revamping the programming schedule.
- He said there are some fiber optic cable issues that are in the process of being resolved.
- KSAR's unsigned contract with West Valley College was brought up for discussion but this item will be discussed in more detail at a future Board meeting.
  - The basic issue being: what does KSAR need and what does West Valley College want, culminating in a win-win for both entities.

### **Community Outreach:**

- Stephen said his purpose for joining the KSAR Board was to promote more engagement between KCAT and the community. He said he will work towards this goal by assisting Jon and participating in community outreach.

### **Chair's Report:**

- Tom said KSAR should investigate making connections with West Valley and Saratoga High School students to increase our ability to record more community events.
- He said future Board meetings will be in person on the 4<sup>th</sup> Wednesday at 3pm for the months of March, May, July, September and November of this year.

The meeting adjourned at 4:25 pm.

Respectfully submitted,  
Ginger Lai  
Secretary